



EUROPEAN UNION

Erasmus+  
Enriching lives, opening minds.

2021-2027



PARIS  
LODRON  
UNIVERSITÄT  
SALZBURG

**Erasmus+ Programme  
Inter-institutional agreement  
Key Action 1  
Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the Programme  
and third countries not associated to the Programme**

The institutions<sup>1</sup> named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2022-2025 in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education<sup>2</sup> and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR<sup>3</sup> and in line with the technical standards of the European Student Card Initiative<sup>4</sup>, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

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<sup>1</sup> Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

<sup>2</sup> [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en)

<sup>3</sup> [https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr\\_en](https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en)

<sup>4</sup> [https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative\\_en](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en)

## 1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Websites
Paris Lodron University Salzburg - PLUS OID: E10208866	A SALZBUR01	<p><b>Institutional Coordinator</b></p> Peter Mayr International Relations Department Sigmund Haffner Gasse 18 5020 Salzburg, Austria <p><b>International Coordinator</b></p> Katharina Gimm +43 662 8044 2045 <a href="mailto:Katharina.gimm@plus.ac.at">Katharina.gimm@plus.ac.at</a> <p><b>Departmental Coordinator I</b></p> Ainura Nazarkulova <a href="mailto:Ainura.narzarkulova@plus.ac.at">Ainura.narzarkulova@plus.ac.at</a> Josef Strobl	General: <a href="http://www.plus.ac.at">www.plus.ac.at</a>  Faculty/faculties, Departement/s: <a href="http://www.plus.ac.at/department-of-geoinformatics-z-gis">Department of Geoinformatics - Z GIS (plus.ac.at)</a>  Course catalogue: <a href="http://www.uni-salzburg.at/courses-pluonline">Courses - PLUonline - Universität Salzburg (uni-salzburg.at)</a>

<sup>5</sup> Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<a href="mailto:Josef.strobl@plus.ac.at">Josef.strobl@plus.ac.at</a>	
Partner Kyiv National University of Construction and Architecture OID E10143004	PIC 933875358	<p><b>Institutional Coordinator</b></p> <p>Olena Bondar Vice-Rector for International Relations <a href="mailto:bondar.oa@knuba.edu.ua">bondar.oa@knuba.edu.ua</a></p> <p><b>International Coordinator</b></p> <p>Victoria Honcharuk <a href="mailto:ir@land.gov.ua">ir@land.gov.ua</a> +380977515897</p> <p><b>Departmental Coordinator I</b></p> <p>Medvedskyi Yurii <a href="mailto:medvedskyi.iuv@knuba.edu.ua">medvedskyi.iuv@knuba.edu.ua</a></p>	<p>General: <a href="http://www.knuca.world/">www.knuca.world/</a></p> <p>Faculty/faculties: <a href="https://knuca.world/faculty-of-geo-information-systems-and-territory-management/">https://knuca.world/faculty-of-geo-information-systems-and-territory-management/</a></p> <p>Course catalogue: <a href="https://www.knuba.edu.ua/faculties/gisut/kafedri-gisut/kafedra-geoinformatiki-i-fotogrammetri%2097/silabusi-disciplin-kafedri-geinformatiki-i-fotogrammetri%2097/">https://www.knuba.edu.ua/faculties/gisut/kafedri-gisut/kafedra-geoinformatiki-i-fotogrammetri%2097/silabusi-disciplin-kafedri-geinformatiki-i-fotogrammetri%2097/</a></p>
[...]			

## 2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. In case of later updates in the mobility data, the partners agree to accept informal communication means (e.g. exchanges of emails as written proof).

### Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution ]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE <sup>7</sup> (optional)	Subject area NAME (optional )	Study cycle [short cycle, 1st , 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
PIC 9338753 58	A_SALZB UR01	0532	Earth Sciences		2	10		
		0532	Earth Sciences					

### Optional additional information

e.g. blended mobility, etc.

<sup>7</sup> <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

### 3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills<sup>8</sup> at the start of the mobility period (see also section 5 “Preparation and Support”).

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
A SALZBUR01		German	English	B2	B2
PIC 933875358		English	Ukrainian	B2 or certificate	B2 or certificate

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

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<sup>8</sup> For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

#### 4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
---not applicable---	

## 5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

### A SALZBUR01. General Information on selection of incoming students and staff

Joint selection procedure: Candidates are preselected at their home university after a call for applicants was initiated by PLUS and thereafter International Office of Partner University. After nomination by home university until given deadline final decision is taken by academic staff of PLUS according to criteria agreed upon in advance.

Information on preselected candidates (incoming students) must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline <sup>9</sup>
A SALZBUR01	Winter Term: from 01.10. to 30.01.	15.06.
	Spring Term: from 01.03. to 30.06.	15.11.
PIC 933875358	Winter Term: from 01.09. to 31.12.	15.05.
	Spring Term: from 01.02. to 31.05.	15.10.

A SALZBUR01: The receiving institution will send its decision by 30.11./ 30.06. and no later than 5 weeks after nomination.

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<sup>9</sup> Please specify the deadline for each semester and, if necessary, adapt to a trimester system.



Partner: The receiving institution will send its decision within [3] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

<b>Application procedure for incoming students</b>		
<b>Receiving Institution</b> [Erasmus code or city]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
A SALZBUR01	<a href="mailto:Erasmus-incoming@plus.ac.at">Erasmus-incoming@plus.ac.at</a>	<a href="http://In.Salzburg.plus.ac.at">In Salzburg (plus.ac.at)</a>
PIC 933875358	<a href="mailto:bondar.oa@knuca.edu.ua">bondar.oa@knuca.edu.ua</a>	<a href="http://www.knuca.world/">www.knuca.world/</a>

<b>Selection criteria incoming students A SALZBUR01, Department:</b>		
<b>Requirement</b>	<b>Details</b>	<b>Website for information (optional)</b>
Academic requirements	<i>Number of ECTS credits (or equivalent) already completed / current level of completion of studies</i> <i>Subject area (ISCED code)</i> <i>EQF level</i>	
CV	Required in EUROPASS Format	<a href="#">Home   Europass</a>
Motivation letter	Required from the Preselected Candidates	
Inclusion measures <sup>10</sup>		<a href="#">Family, Gender, Disability &amp; Diversity - FGDD (plus.ac.at)</a>

<sup>10</sup> You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here:  
[https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en)

Other (eg personal interview)		
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Selection criteria incoming students partner		
Requirement	Details	Website for information (optional)
Academic requirements	<i>Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) EQF level</i>	
CV	Required in EUROPASS Format	<a href="#">Home   Europass</a>
Motivation letter	Required from the Preselected Candidates	
Inclusion measures <sup>11</sup>		<a href="#">Family, Gender, Disability &amp; Diversity - FGDD (plus.ac.at)</a>
Other		

## 6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#)<sup>12</sup>.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

<sup>11</sup> You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: [https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en)

<sup>12</sup> The Erasmus+ Student Charter is available here: [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en)

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	A SALZBUR01 PIC 933875358		<a href="#">Living in Salzburg (plus.ac.at)</a> <a href="#">Living in Kyiv</a>
Language Support	A SALZBUR01 PIC 933875358		<a href="#">Language courses (plus.ac.at)</a> <a href="#">Language courses ua</a>
Visa	A SALZBUR01 PIC 933875358		<a href="#">Entry and Residence   OeAD, Austria's Agency for Education and Internationalisation</a> <a href="#">Entry and Residence for international students in Ukraine</a>
Insurance	A SALZBUR01 PIC 933875358		<a href="#">Insurance &amp; Health (plus.ac.at)</a> <a href="#">Insurance in Ukraine</a>
Inclusion of participants with fewer opportunities	A SALZBUR01 PIC 933875358		<a href="#">Family, Gender, Disability &amp; Diversity - FGDD (en) (plus.ac.at)</a>
Mentoring	A SALZBUR01 PIC 933875358		<a href="#">Registration   buddynetwork_salzburg (broaddy.com)</a> <a href="#">For international student KNUCA</a>
Grant payments	A SALZBUR01		Incoming students: 70 % Ind Sup + Travel Lump Sum upon arrival after providing SEPA bank account

	PIC 933875358		Incoming staff and short term student mobilities: depending on home country – cash or bank transfer upon arrival
Alumni information	A SALZBUR01  PIC 933875358		<a href="#">Alumni Club der PLUS</a>

## Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

[European Credit Transfer and Accumulation System](#)

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
  - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
  - o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
  - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

## 7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)<sup>13</sup>. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<b>Institution</b> [Erasmus code or city]	<b>EGRACONS [If applicable]</b>	<b>Website for information</b>
A SALZBUR01  Austrian grading scheme	1 EXCELLENT: Outstanding performance  2 GOOD: Generally good, but with some errors  3 SATISFACTORY: Generally sound work with a number of substantial errors  4 SUFFICIENT: Performance meets the minimum criteria  successfully completed: Positive performance, where a strict differentiation is not adequate  5 UNSATISFACTORY: Substantial improvement necessary; requirement of further work  not completed: Negative performance, where a strict differentiation is not adequate	
PIC 933875358	1 EXCELLENT: Outstanding performance  2 GOOD: Generally good, but with some errors  3 SATISFACTORY: Generally sound work with a number of substantial errors  4 SUFFICIENT: Performance meets the minimum criteria  successfully completed: Positive performance, where a strict differentiation is not adequate	

<sup>13</sup> The ECTS user's guide is available here: [https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide\\_en](https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en)

	<p>5 UNSATISFACTORY: Substantial improvement necessary; requirement of further work</p> <p>not completed: Negative performance, where a strict differentiation is not adequate</p>	
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**8. Any other information regarding the terms of the agreement (optional)**

Not applicable

**9. Termination of the agreement**

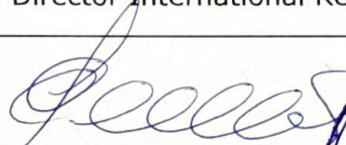
This Agreement will be affective when the representatives of both institutions affix their signatures to it. It shall stay in effect till the end of the project Erasmus+ KA171 CALL 2022 which is 31.07.2025. It may be subject to revision or modification from time to time by mutual agreement including the attachment of additional schedules as they are developed. Either party reserves the right to terminate this Agreement upon twelve months’ written notice to the other party. In this case, the program(s) or the activity(ies) already approved by both parties shall be allowed to be completed under the conditions of this agreement.

**Disclaimer**

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.



**SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<b>Institution</b> [Erasmus code or name and city]	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>14</sup></b>
A SALZBUR01	<b>Lehnert, Hendrik</b>  Prof. Dr. Dr.h.c. Rektor		<p>p.p. Peter Mayr, Director International Relations Department</p>
PIC 933875358	<b>Kulikov, Petro</b>  Prof. Dr. Dr.h.c. Rektor		<p>                       Prof. Dr. Dr.E.C. Olena Bondar, Vice-Rector for International Relationships                 </p>



<sup>14</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation